



D.A.V. PUBLIC SCHOOL, NEW PANVEL

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Date: 27.02.2021

Dear Parents,

COVID-19 Pandemic has badly affected the school schedule for the Academic Session 2020-21. Considering the security and safety of students and teachers, school has decided to conduct **Online Annual Examination** for Std. IX.

Parents are requested to monitor their ward for the smooth and efficient conduct of examination.

Instructions to be followed for attempting online examination:

- Students have to log into Microsoft Teams Link (via the link shared by the class teacher) and keep their video camera **ON** till the end of the examination.
- The timings of examination shall be from **8.00 am. to 11.00 am.**
- The question paper will be sent at 7.55 am sharp.
- Students should write their answers in legible handwriting with blue or black ball point pen. Diagrams to be drawn and labelled with blue or black ball pen.
- Answers should be written on foolscap papers and make a single 'pdf' of the entire answer sheets and upload in the link which will be provided by the teacher.
- Students should write their full name, class and division, roll number and page number on each page of the answer sheets.
- Students will be instructed to submit/upload their answer sheets in 'pdf' form within 20 minutes after completion of their examination.

“All the Best for the Examination”

Regards,

Principal