

D.A.V. PUBLIC SCHOOL, CHANDRASEKHARPUR, BHUBANESWAR-21.

NOTICE

No.DAV(CSP)/1561 /2021

Date 14.08.2021

This is for information of all parents that pursuant to the recommendations of the Fee Structure Committee and orders passed by the Hon'ble Supreme Court in Civil No.4556 of 2014, the school is going to select the representatives of each class from LKG to XII for constitution of the Parent Teachers Co-ordination Committee (PTCC) for the session 2021-22. The Parent Teachers Co-ordination Committee (PTCC) will consist of 14 parents representatives from class LKG to XII and 7 teachers representatives. The Parents' representatives will be selected out of the nominations received for the purpose. The term of the PTCC will be for one year or till the next PTCC is constituted whichever is earlier. Out of the 14 parents' representatives, 7 members will be ladies (Mothers of the students). For classes LKG, I, III, V, VII, IX & XI Fathers of the students can file their nomination, whereas for classes UKG, II, IV, VI, VIII, X & XII Mothers of the students can file nomination.

Interested parents are requested to submit their nomination form to be the parents' representative of a particular class in the PTCC as per the prescribed proforma given below. The nomination form duly filled in should be submitted in a sealed envelope to the school office in person or through email [www.davcsp.org](http://www.davcsp.org) on or before 31.08.2021. The parents those who have already been selected as PTCC members in any academic session should not submit their nominations for the subsequent academic sessions as the policy of DAVCMC, New Delhi to involve more number of parents in the school activities to have their expertise suggestions for the betterment of the DAV system. The same rule is also applicable to the teacher members of PTCC. The parents who are applying to be a member of the PTCC must not be defaulter in payment of school dues.

If more number of parents file nominations in a particular class, the selection of representative will be done by the following methods.

- a) Parents filed nominations in a particular class will be invited to have an interaction among themselves and unanimously suggest one name to the school.
- b) If they fail to select one representative from a class, then one member will be selected through lottery from among the nominations received from the parents of a particular class.

All parents are requested to extend their whole hearted co-operation in the matter for academic growth of the institution.

*[Signature]*  
14/8/21  
PRINCIPAL.

N.B.: Please see overleaf for the duties & responsibilities of PTCC Members

NOMINATION FORM FOR PTCC 2021-22

1. Name of Parent:
2. Name of Spouse:
3. Name of Child/Ward:
4. Present Class:
5. Sec:
6. School No.
7. Mobile No.
8. What's app No.
9. E-mail:
10. Present Postal Address:
11. Present Occupation:

Please paste  
a passport  
size  
photograph

Declaration

I Shri/Smt..... hereby declare that the information furnished above are true to the best of my knowledge. In the event of my selection to the PTCC, I shall give constructive suggestions and work for the all round development of the school.

Full Signature with date.

### **DUTIES AND RESPONSIBILITIES OF PTCC MEMBERS**

1. Membership of PTCC is for one year or till the next PTCC is constituted.
2. Each member is required to attend the PTCC meetings as and when called for. Generally there will be 3/4 meetings in a year to discuss academic issues and budget discussions & More specifically the problems of students and staff.
3. No TADA is admissible for attending such meetings.
4. Each member is representative of a particular class and his/her name & address shall be given in school website for information of parents.
5. The members are required to present the general issues of the particular class for which he/she is representing for discussion in the meeting. Personal issues should not be placed in PTCC meetings.
6. The school expects constructive suggestions from the members for all round development of the school.