



**DAV HCL PUBLIC SCHOOL, MALANJKHAND**  
Co- Educational Eng. Med. School, Affiliated to CBSE, New Delhi  
Affiliation No.-1030969, School No. 50937, Dise Code - 23451009714

## **Admission Notice**

Date : -29/01/2024

DAV HCL Public School, Malanjkhanda has opened admission for 30 seats in NURSERY for the session 2024-25. Total 30 seats are to be filled by ward of employees of HCL/ MCP, and private companies wards which are directly engaged to HCL/MCP.

If seats remain vacant then such seats are to be filled by open admission (other than MCP Employees/directly dependents wards and private companies wards) on lottery basis.

### **Details of schedule is as follows:-**

- |                                     |    |                                    |
|-------------------------------------|----|------------------------------------|
| 1 . Issue of admission form         | :- | 01/02/2024 to 15/02/2024           |
| 2 . Last date of registration       | :- | 20/02/2024                         |
| 3 . Selection list of HCL Wards     | :- | 21/02/2024                         |
| 4. Date of Lottery                  | :- | 22/02/2024 at 11:00 AM. (Thursday) |
| 5. Admission of selected candidates | :- | 23/02/2024 to 29/02/2024           |

The following certificates are required at the time of registration.

- 1 . Original Birth Certificate
- 2 . Caste Certificate (If applicable i.e. SC, ST, OBC)
- 3 . Adhar Card No. of child (Photocopy)
4. Samagra ID of child (Issued by MP. Govt.) (Photocopy)
5. Bank Account No.and IFSC code of bank (i.e. main page of Bank Passbook of parents) (Photocopy)
6. Blood Group Certificate of child
7. Age limit as on 01/04/2024:- 3 - 4 Years
8. Two passport size photograph of child
9. Parent (Mother & Father) one passport size photograph of each.

### **Copy: Display.**

1. Administrative Building
2. Hospital (MCP)
3. Mines & Plant
4. School Notice Board
5. Technomin
6. RK Transport, 7. DCS 8. SMS & Others

### **Copy to:-**

- 1.Chairman, LMC DAV HCL PS. Malanjkhanda, for kind information
- 2.DGM (HR), MCP, for kind information
3. AGM (Fin.) MCP, for kind information
4. Asst. Regional Officer, MP Zone Katni for kind information

  
Principal  
DAV HCL Public School, Malanjkhanda

For more detail may visit the school website [www.davhclpsmalanjkhanda.com](http://www.davhclpsmalanjkhanda.com) or contact to the school office in working days between 08:30 am. to 02:00 pm. Contact No. 6264833203.

**Note:-** HCL/MCP employees are requested to get verify the candidature of their ward by DGM, HR MCP and Private companies will submit their working certificate on regular basis with countersignature from HR Deptt. MCP in the prescribed format of the Admission Form.

Managed by – DAV College Managing Committee Chitra Gupta Road, New Delhi

Address- Malanjkhanda, Distt-Balaghat, Madhya Pradesh, Pin Code-481116 Contact No- 07637257069, 9424268996, E-Mail – davhclmj@gmail.com