

## Instructions for parents to pay fee online

**Step 1: Open browser and go to <https://www.hrmsonlinefee.com/>**

**Step 2: Click on “Online Fee Payment”**



**Step 3: Enter your Admission Number under Enrollment number**

**Password= your ward's Date of Birth.**

**(Date of Birth to be entered using hyphen - (dd-mm-yyyy))**

Login to Student Account

Enrollment No: Your Admission No/Scholar No (Eg: S0004567)  
Password : Your Date of Birth (Eg: 20-01-2000)

Enrollment Number

Password

Remember Me

Login

## Step 4: Click on **Fee icon**.

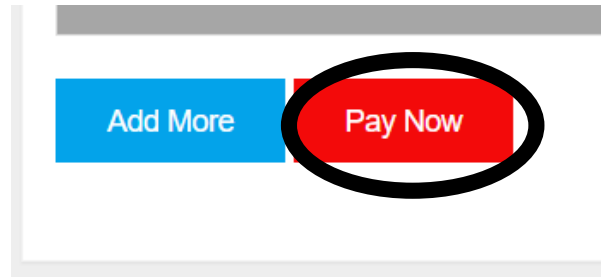
The screenshot shows the Hansraj Model School dashboard. The header includes the school logo and name, and a user profile section with fields for Enrolment Number, Name, DOB, and Mobile Number. The main content area features two large icons: 'FEES' (circled in red) and 'CURRICULAR'. The footer contains a 'DASHBOARD' label, a share icon, and the date and time: Friday Dec 4, 2020, 12:17:45 PM.

## Step 5: Click on the month **Fee Dues**.

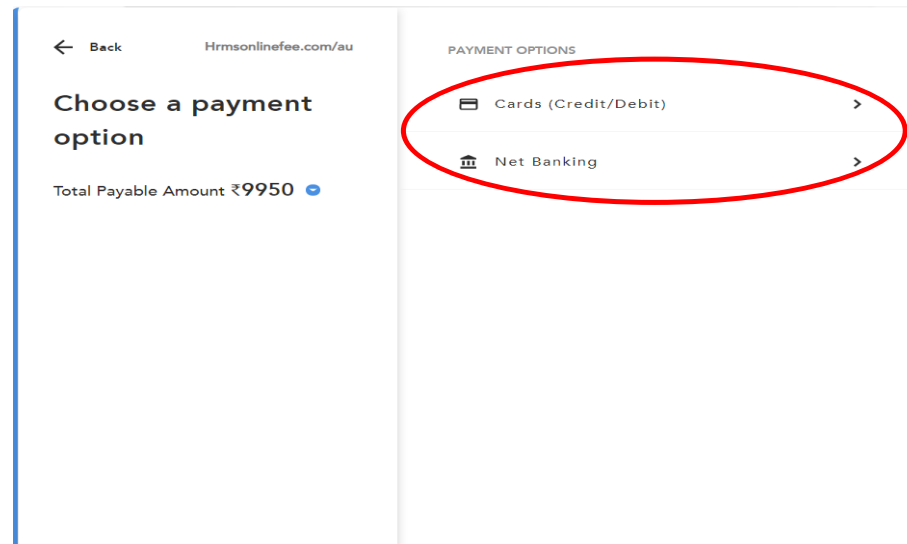
The screenshot displays the 'FEES' page with three tabs: 'GENERAL FEE', 'MISCELLANEOUS FEE', and 'TRANSACTION HISTORY'. The 'GENERAL FEE' tab is active, showing a table of monthly fee dues. The 'INS - NOV' row is circled in red, and its 'DUE' status is also circled in red.

Month	Status	Action
INS - APR	PAID	+
INS - MAY	PAID	+
INS - JUN	PAID	+
INS - JUL	PAID	+
INS - AUG	PAID	+
INS - SEP	PARTIAL PAID	+
INS - OCT	PAID	+
INS - NOV	DUE	+

**Step 6: Click on **Pay now**.**



**Step 7: Choose the payment option.**



**Note: In case payment is deducted from your account and error message appears/ payment receipt is not generated, it could be due to pressing of any key by the user, network issue or any other technical reasons.  
After reconciling it shall be updated within 24 to 48 hours. Parents may check again at [hrmsonlinefee.com](http://hrmsonlinefee.com)**